



**Ulster-Scots Agency**  
Boord o Ulstèr-Scotch

## **Board Decisions 2013**

## **Index for Board Decisions 2013**

<b>Date</b>	<b>Page</b>
21st February 2013	2
21st March 2013	3
16th May 2013	4
4th July 2013	5
19th September 2013	6
16th October 2013	7
12th December 2013	8

**Tha Board O Ulster-Scotch**  
**122<sup>nd</sup> Board Meeting**  
**21 February 2013, 10.00am**  
**The Mayor's Parlour, Lisburn Island Centre, Lisburn**

<b>Present:</b>	Mr Tom Scott (Chair)
	Ms Sharon Treacy-Dunne
	Ms Val O'Kelly
	Ms Ida Fisher (arrived 11.10am)
	Mr William Leathem (left 12.35pm)
	Mrs Hilary Singleton
<b>Apologies:</b>	Mr Tony Crooks
	Mr Trevor Wilson
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language Mr David McCallum, Staff Officer Accountant
<b>Recording Secretary:</b>	Lyndsey Sullivan

**10. Policies for Approval**

10.1 The Board approved the Car Parking Policy and the Performance Management Framework.

**11 European & Ulster Highland Dance Festival**

11.1 The Board recommended that 90% of total project eligible costs of £9,992 be granted to this project. The Board agreed to fund a grant of £8,992.80.

11.2 The Board approved the recommendation from the Executive for this festival.

**Tha Board O Ulster-Scotch  
123<sup>rd</sup> Board Meeting  
21 March 2013, 12.00noon  
Ulster-Scots Agency Offices, Gt. Victoria St., Belfast**

<b>Present:</b>	Mr Tom Scott (Chair)
	Dr Tony Crooks (Vice-Chair)
	Mrs Hilary Singleton
	Mr Trevor Wilson
	Mrs Ida Fisher
	Mrs Sharon Treacy-Dunn
	Mrs Val O'Kelly
<b>Apologies:</b>	Mr William Leathem
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language Mr David McCallum, Director of Corporate Services
<b>Recording Secretary:</b>	Siobhan McNally

**10. Policies for Approval**

10.1 The Board approved the Payroll policy.

**11 Establishment of Sub-Committees**

11.1 The Chief Executive presented a paper on the proposed mechanics and membership of new Sub Committees. The Board agreed the paper and members expressed their interest in joining the Sub-Committees.

**Tha Board O Ulster-Scotch**  
**124<sup>th</sup> Board Meeting**  
**16 May 2013**  
**Ulster-Scots Agency, Board Room**

<b>Present:</b>	Mr Tom Scott (Chair)
	Ms Sharon Treacy-Dunne
	Ms Val O'Kelly
	Ms Ida Fisher
	Tony Crooks
	Mrs Hilary Singleton
	Trevor Wilson
<b>Apologies:</b>	Mr William Leathem
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language Mr David McCallum, Director of Corporate Services
<b>Recording Secretary:</b>	Siobhan McNally

**12. Grant Application from '4 Brigs Literary Group'**

- 12.1 The Director of Education & Language presented the paper.
- 12.2 The Agency received an application from the 4 Brigs Literary Group from County Donegal, requesting funding for a 'Sarah Leech Summer School' that is due to be held on 21<sup>st</sup> – 23<sup>rd</sup> June 2013. The total cost of the project is €2685. The group retains limited funds and is unable to secure the required 25% under the normal terms of the FAS. The FAS 'Other Grants' provision has been made for exceptional circumstances where a group is unable to secure the necessary 25% of the project costs from their own resources.
- 12.3 The Board agreed to support this application for financial support at a level of 90% of eligible costs.
- 12.4 The Director of Education & Language took the opportunity to update the Board on the Grant Sub-Committee meeting which took place that morning before the Board meeting. The Board approved the Grant Sub-Committees recommendations.

**18. Tutor Showcase Scotland**

- 18.1 The Director of Education & Language presented this report.
- 18.2 The Board accepted the recommendation of £9490 and noted the developments associated with the Peripatetic Tutor Programme event.

**Tha Board O Ulster-Scotch**  
**125<sup>th</sup> Board Meeting**  
**4 July 2013**  
**Ulster-Scots Agency, Board Room**

<b>Present:</b>	Mr Tom Scott (Chair)
	Mr William Leathem
	Ms Val O'Kelly
	Ms Ida Fisher
	Tony Crooks
	Mrs Hilary Singleton
<b>Apologies:</b>	Ms Sharon Treacy-Dunne Trevor Wilson
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language Mr David McCallum, Director of Corporate Services
<b>Recording Secretary:</b>	Catriona Holmes

**6. Chief Executive's Report**

6.9 The Chief Executive informed the Board that the business case for moving to new premises has still to be approved. Board noted that the Department has had the business case for 3 ½ months.

The Chairman noted the Departments feasibility report on Oldpark Library. The Chief Executive explained political lobbying for Oldpark Library. Board asked if Ulster Scots Agency was preparing other business cases for locations including Oldpark to compare options. The Chairman informed the Board that Ulster Scots Agency will be consulting as part of the process with FGS McClure Watters.

The Chief Executive asked for Board approval to meet with officials and reject Oldpark Library option whilst working with officials to find other locations. Board approved.

**11. Premises Report**

11.2 The Board agreed to break the lease in July 2013. Executive to shortlist property options and present to Board for approval.

**15. Any other business**

15.1 The Director of Corporate Services presented Pay Scale information. Board agreed to implement civil service pay scales.

**Tha Board O Ulster-Scotch**  
**126<sup>th</sup> Board Meeting**  
**19 September 2013**  
**Ulster-Scots Agency, Board Room**

<b>Present:</b>	Mr Tom Scott (Chair)
	Mr William Leathem
	Ms Val O’Kelly
	Trevor Wilson
	Tony Crooks
	Mrs Hilary Singleton
	Ms Sharon Treacy-Dunne
<b>Apologies:</b>	Ms Ida Fisher
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language Mr David McCallum, Director of Corporate Services
<b>Recording Secretary:</b>	Catriona Holmes

**11 Premises Report**

11.1 The Chief Executive presented the Premises options.

11.2 The Board authorised Executive to forward Business Plan for Corn Exchange to Department.

**Chairman adjourned the meeting until 16<sup>th</sup> October 2013**

**Tha Board O Ulster-Scotch**  
**126<sup>th</sup> Board Meeting**  
**16<sup>th</sup> October 2013**  
**Ulster-Scots Agency, Board Room**

<b>Present:</b>	Mr Tom Scott (Chair)
	Ms Val O'Kelly
	Trevor Wilson
	Mrs Hilary Singleton
	Ms Sharon Treacy-Dunne
<b>Apologies:</b>	Ms Ida Fisher Mr William Leathem Mr Tony Crooks
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language Mr David McCallum, Director of Corporate Services
<b>Recording Secretary:</b>	Catriona Holmes

**No Decisions taken.**



**Tha Boord O Ulster-Scotch**  
**128<sup>th</sup> Board Meeting**  
**12 December 2013**  
**Ulster-Scots Agency, Board Room**

<b>Present:</b>	Mr Tom Scott (Chair)
	Trevor Wilson
	Ms Val O’Kelly
	Ms Ida Fisher
	William Leathem
	Mrs Hilary Singleton
	Ms Sharon Treacy-Dunne
<b>Apologies:</b>	Tony Crooks
<b>In attendance:</b>	Mr Ian Crozier, Chief Executive Mr Jim Millar, Director of Education & Language
<b>Recording Secretary:</b>	Catriona Holmes

12.2 After consideration the Board agreed to hold a special meeting in January to consider how Music and Dance Tuition grants would be handled in light of the Draft 2014 Budget.