



Ulster-Scots Agency
Boord o Ulstèr-Scotch

Board Decisions 2015

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Tha Boord O Ulster-Scotch

**135th Board Meeting
29th January 2015
Corn Exchange, Belfast**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks
	Mrs Hilary Singleton
	Mr William Leathem
Apologies:	Mr Trevor Wilson Ms Val O'Kelly Ms Ida Fisher Ms Sharon Treacy-Dunne
In attendance:	Mr Ian Crozier, Chief Executive Mr David McCallum, Director of Corporate Services Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Siobhan McNally

13. 2015 Business Plan

- 13.1 The 2015 Business Plan (draft 2) was approved by the Board subject to one minor amendment. The action plan will be followed up at the next Board meeting.

**Tha Boord O Ulster-Scotch
136th Board Meeting
19th February 2015
Corn Exchange, Belfast**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks
	Mr Trevor Wilson
	Ms Val O’Kelly
	Ms Ida Fisher
	Ms Hilary Singleton
Apologies:	Mr William Leathem Ms Sharon Treacy-Dunne
In attendance:	Mr Ian Crozier, Chief Executive Mr David McCallum, Director of Corporate Services Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Siobhan McNally

5. CEO Report

5.8 Core funding for Monreagh Ulster-Scots Heritage Centre has been approved via the Grants Sub Committee. The Sub Committee also agreed interim funding to the Agency’s delegated limit of £50k for the Ulster-Scots Community Network and the Ullans Speakers Association, pending business case approval from Sponsor Departments.

9. Marketing Report

9.2 The Board noted and approved the additional planned activity for March and April 2015.

12. Policies for Approval

12.1 The Board noted and approved the Cash Handling and Bank Reconciliations policies.

15. Strategies on Ulster-Scots and Irish

- 15.1 The Chief Executive tabled a paper summarizing the Agency's main recommendations towards the Strategy to Enhance and Develop the Ulster-Scots Language, Heritage and Culture (2015-2035) and indicating the extent to which they have been taken on board.
- 15.2 The Chief Executive informed the Board that a meeting has been organised with officials from DCAL to discuss areas of concern within the strategy.
- 15.2 The Board endorsed the approach set out in the paper.

**Tha Boord O Ulster-Scotch
137th Board Meeting
5th March 2015
Corn Exchange, Belfast**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks
	Ms Hilary Singleton
	Mr William Leathem
	Ms Sharon Treacy-Dunne
Apologies:	Mr Trevor Wilson Ms Ida Fisher Ms Val O'Kelly
In attendance:	Mr Ian Crozier, Chief Executive Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Ms Siobhan McNally

No decisions taken.

**Tha Boord O Ulster-Scotch
138th Board Meeting
21st May 2015
Corn Exchange, Belfast**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks (Vice Chair)
	Ms Hilary Singleton
	Mr Trevor Wilson
	Ms Ida Fisher
	Ms Val O’Kelly
	Ms Sharon Treacy-Dunne
Apologies:	Mr William Leathem
In attendance:	Mr Ian Crozier, Chief Executive Mr David McCallum, Director of Corporate Services Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Ms Siobhan McNally

9. Marketing Report

9.2 The Board noted and approved the additional planned activity for June and July 2015.

13. Draft Action Plan

13.1 The Board approved the Action Plan.

14. Policies for Approval

14.1 The Board approved the Whistleblowing Policy.

**Tha Boord O Ulster-Scotch
139thBoard Meeting
23rd June 2015
Corn Exchange, Belfast**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks (Vice Chair)
	Ms Hilary Singleton
	Ms Ida Fisher
	Ms Val O'Kelly
Apologies:	Mr William Leathem
	Ms Sharon Treacy-Dunne
	Mr Trevor Wilson
In Attendance:	Mr Ian Crozier, Chief Executive Mr David McCallum, Director of Corporate Services Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Ms Siobhan McNally

8. Education Report

8.3 The updated version of the Language Body Safeguarding Policy & Procedures was tabled and discussed.

8.5 The Board noted the policy document, subject to one minor amendment. The document will be up tabled for approval at the next Language Body meeting.

9. Marketing Report

9.2 The Board noted and approved the additional planned activity for July 2015.

**Tha Boord O Ulster-Scotch
140th Board Meeting
18 September 2015
Foras Na Gaeilge, Dublin**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks (Vice Chair)
	Ms Hilary Singleton
	Ms Ida Fisher
	Ms Val O’Kelly
	Mr William Leathem
	Ms Sharon Treacy-Dunne
	Mr Trevor Wilson
In Attendance:	Mr Ian Crozier, Chief Executive Mr David McCallum, Director of Corporate Services Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Ms Siobhan McNally

12. Policies for Approval

12.1 The Board noted and approved the following policies:

- Fraud Prevention Strategy (Update) & Fraud Response Plan (Update)
- Conflict of Interest (Draft)
- Email Usage (Update)
- Core Funding (Draft)
- Procurement Manual (Update)
- Procurement Policy (Update)
- Social Media Policy (Draft)
- Information Risk Management (Update)

13. 2016 Draft Business Plan

13.1 The 2016 Draft Business Plan, which had been forwarded to Sponsor Departments subject to Board approval, was discussed and approved.

**Tha Boord O Ulster-Scotch
141st Board Meeting
22 October 2015
Ulster-Scots Agency, Belfast**

Present:	Mr Tom Scott (Chair)
	Dr Tony Crooks (Vice Chair)
	Ms Ida Fisher
	Ms Val O’Kelly
	Ms Sharon Treacy-Dunne
	Mr Trevor Wilson
Apologies:	Mr William Leathem
	Ms Hilary Singleton
In Attendance:	Mr Ian Crozier, Chief Executive
	Mr David McCallum, Director of Corporate Services
	Ms Trina Somerville, Director of Education & Language
Recording Secretary:	Ms Siobhan McNally

13. Juvenile Piping & Drumming Development Grant

13.2 The Board discussed the project and agreed to the recommendation of awarding a grant of £47,230 for a period of one year.

13.3 The Board noted that they would like to move this grant towards Core Funding in the future. This will be reviewed in the Financial Assistance Scheme.

**Tha Boord O Ulster-Scotch
142nd Board Meeting
10 December 2015
Ulster-Scots Agency, Belfast**

Present:	Mr Tom Scott (Chair)
	Mr William Leathem
	Ms Ida Fisher
	Ms Val O'Kelly
	Ms Sharon Treacy-Dunne
	Mr Trevor Wilson
	Mrs Hilary Singleton
Apologies:	Dr Tony Crooks (Vice Chair)
In Attendance:	Mr Ian Crozier, Chief Executive
	Mr David McCallum, Director of Corporate Services
Recording Secretary:	Ms Siobhan McNally

9. Marketing Report

9.2 The Board noted and approved the additional planned activity for January 2016. This included the 2016 Burns Concert which will take place on 23rd January 2016, at the Ulster Hall. Invites have been signed off and the CEO is working on a final list for the VIP reception which is taking place ahead of the event.

13. Music and Dance Tuition Programme 2016

13.3 121 applications were assessed under the stage 1 and stage 2 assessment process. 114 applications were deemed to be eligible for funding. 7 applications have been recommended for rejection.

13.4 114 applications met the stage 1 & 2 criteria as set out in the guidance notes. These applications are requesting £192,025.21, plus €13,444.30, which when translated will amount to approximately £201,000.

13.5 The Board approved the recommendations.